



CONSUMERFED

KERALA STATE CO-OPERATIVE CONSUMERS' FEDERATION LTD. 4328

Gandhi Nagar, Ernakulam, Kochi – 682020, Phone : 0484 2203507, 2203652
KGST : 23030138, GST : 32AAAAK1164C1ZE , PAN : AAAAK1164C
Website : www.consumerfed.net, Email : mdconsumerfed@gmail.com

CFED/NBD/20/AUGUST/2023-24
17.08.2023

E-TENDER NOTICE

SL No.	ITEM	SIZE&SPECIFICATION	REQUIRED QUANTITY
1	THERMAL PAPER REEL	55 GSM-400 MM WIDTH, 6000 METER(PURE WHITE, HIGH SUPERIOR IMPORTED QUALITY (HANSOL MADE), DUST FREE, PRINT COLOR-BLUE/BLACK IMAGE).	50 Reel(3,00,000 Meter)

Tender Submission End Date : 1/09/2023,2.00 P.M
E-Tender opening Date & Time : 1/09/2023,3.00 P.M
Sample Checking & Purchase Committee : 4/09/2023,11.00 A.M

Note: All Vendors must produce the samples, details of Tender form fee, EMD remittance, Hard copy of Technical Bid, Pre-qualification documents, etc. to Managing Director Head Office, Consumerfed, Ernakulam before tender opening. For more details please refer Terms and Conditions.

Managing Director



TENDER DOCUMENT

INVITING E-TENDER FOR THE SUPPLY OF THERMAL PAPER REEL (ONLY THROUGH ELECTRONIC TENDERING SYSTEM) E-TENDER NO.CFED/NBD/20/AUGUST/2023-24 DATED 17.08.2023

THE KERALA STATE CO-OPERATIVE CONSUMER'S FEDERATION LTD

GANDHINAGAR, KOCHI-682020

PHONE: 0484-2203507,2203652

E-Mail: econsumerfednbs@gmail.com

Website: www.consumerfed.net

E-Tender Notice and Terms & Conditions may be downloaded from **www.consumerfed.net** or **www.tenderwizard.com/CFED**.

E-tenders are inviting from reputed manufacturing units, mills, suppliers for the supply of thermal paper (Only through electronic tendering system). The bidder should have a minimum experience of 3 years in the field and should have supplied thermal papers to large firms. The successful bidder shall do the supply the items within stipulated period from the date of issuing purchase order and work order on their own expense and responsibility after getting the each confirmed order from Consumerfed head office, Ernakulam.

Prices quoted should be inclusive of GST and all taxes, transportation, loading, door delivery at specified location in our purchase order, work order. The supply should be valid for 6 months from the date of agreement to be signed by the successful bidder on award of contract.

Seal and signature of the bidder

The CONSUMERFED has the liberty to cancel the entire order without any prejudice if any deviation is seen in the quality and quantity, size, etc. The CONSUMERFED has also the right to reject the item or to impose fine to the satisfaction of the organization. A penalty of 1% shall be imposed for each week of delay in supply of the item.

Tender forms can be downloaded from website **www.consumerfed.net** or www.tenderwizard.com/CFED.

The bidder shall remit the Cost of tender form (non-refundable) Rs.2124/- (Rupees Two Thousand One Hundred and Twenty Four Only) Including GST.

Estimated PAC (Probable Amount of Contract) Rs.12,00,000/- (Rupees Twelve Lakhs Only).

Earnest Money Deposit: Rs.12, 000/- (Rupees Twelve thousand Only).

The bidder shall remit 1% of the Estimated PAC (Probable Amount of Contract) should be remitted as EMD online through e-tender web site in the form of Demand Draft, RTGS, NEFT, Bank Guarantee, drawn in favors of 'The Kerala State Co-operative consumer's Federation Limited, Kochi. The remittance documentation of receipt must be enrolled with submitted tender documents before the last date and time at Consumerfed Head Office in a sealed cover with the tender number superscribed as EMD-Supply of Thermal Paper **E-TENDER NO.CFED/NBD/20/AUGUST/2023-24 DATED 17.08.2023** on top of the cover along with Tender documents on or before Tender Opening.

A refundable Security Deposit of an amount of 5% of the value of the contract will have to be remitted by the successful Bidder as Performance Security Deposit, (DD, NEFT, RTGS, Bank Guarantee) it will be refunded to the bidder without any interest after the completion of the contract in all respects.

THE KERALA STATE CO-OPERATIVE CONSUMER'S FEDERATION LTD reserves the right to accept/reject any tender without assigning any reason whatsoever.

Ernakulam
17.08.2023

Sd/-
Managing Director

Seal and signature of the bidder

TERMS & CONDITIONS TO TENDERERS IN E-TENDERING

IN CONSUMERFED FOR CFED/NBD/20/AUGUST/2023-24 DATED 17.08.2023

Aspiring bidders/suppliers, who have not obtained the user ID & Password for participating in e tendering in Consumer fed, may obtain user ID & password by giving the details in the website www.tenderwizard.com/CFED through link "Register Me". Alternatively any person can send a request for user ID and password through letter/e-mail to Managing Director, Head Office, Ernakulam, CONSUMERFED Bidders/Suppliers can download the e-tender form from following website www.tenderwizard.com/CFED.

1. Suppliers can access e-tender form upto 1.09.2023, 2.00 P.M.
2. Last date for the submission of completed tender document in the e-tender website is 2.00 P.M on 1.09.2023. All mandatory fields/spaces in the tender document or schedules should be filled up.
3. Those who are not well versed with computers and e-tendering procedures can come to the Head Office IT Section. All the required help will be provided for participating in the tender through electronic mode.
4. Suppliers can access tender documents on the website, fill them and, submit the completed tender document into electronic tender box on the website itself. Supplier should upload only the downloaded documents, without changing the name of the document. Making any modifications in the downloaded documents, except filling the required details, will lead to disqualify the supplier from the tender.
5. Exception for Tender Fee & EMD , Security Deposit:
After verifying the submitted documents for exemption from, the tender Fee, EMD, Security Deposit issued by Central Government / State Government of Kerala, regarding MSME exemption etc., the final decision may be taken by Consumerfed in all rights.
6. After loading and submitting the quote sheet, the bidder / supplier should delete the quote sheets from the computer used by them (in case of computers of internet café or if such common shared computers are used) and clear the Recycle bin, i.e. to avoid others to see the rates quoted by you.
7. The EMD details shall be filled and EMD as DD/ NEFT/RTGS/ Bank Guarantee or requisition for the adjustment of previous EMD should be

sent by courier/post to the Managing Director so as to reach before **2.00 P.M on 1.09.2023.**

8. Each tender shall be accompanied by an **E.M.D. of Rs.12,000/-** (Twelve Thousand rupees only) for the supply of Thermal Paper by way of demand draft, RTGS, NEFT, Bank Guarantee, payable at Ernakulam, in favor of “Kerala State Co-operative Consumers’ Federation Ltd”. **The tenders liable to be rejected, if the EMD will not accompanied.**
9. Suppliers/vendors should Submit Samples of Quoted items, so as to reach with signed and sealed tender documents and required prequalification criteria documents in Consumerfed before the Managing Director, Consumerfed, Head office, Ernakulam before 1.09.2023, 2.00 P.M.
10. Any document submitted through post/courier is at the risk of suppliers (ie.,KSCCF Limited is not responsible for any delay/loss).
11. Corrigendum will be published in the website for all modifications/corrections, if any.
12. The Vendors/ Suppliers are requested to fill on the Tender documents, Samples, all other documents to mention brand name, seal or Trademark name clearly in the respective bid sheets.
13. Vendors should strictly submit EMD and Tender Form Fee remittance documents in E-tender **website before 1.09.2023, 2.00 P.M.** and the hard copy, may submit in a sealed cover with the tender number on the top on or before at 3.00 P.M, addressed to Managing Director, K.S.C.C.F.Ltd, Gandhinagar, Ernakulam ,Kochi-20.
14. **Purchase committee will be held on 4/09/2023,11.00 A.M at head office for primary checking of submitted samples at Consumerfed Head Office Ernakulam.** Tenders in the position of L1 or their authorized representative may attend the primary sample checking process, if the purchase committee will rejected L1's tender due to Quality parameters, Technical Evaluation, Consumerfed may be call L2 for negotiation as per the direction of purchase committee and Managing Director.
15. Consumerfed authorities hold the right to attend before the Purchase committee with Samples, which is submitted of this tender.
16. TYPE OF DELIVERY: Net Weight Door Delivery at Stipulated Destinations.
17. **PAYMENT CONDITIONS: 70%** of the value of material would be released upon the receiving the material and satisfying the quality standards prescribed by Consumerfed and matching with the sample supplied by the supplier at the time of Purchase Committee. The balance **30%** would be **released within 45 days** after distributing the material to our production unit after ensuring quality.
18. If any tenderer wants any clarification, help or assistance, they can contact Manager, NoteBook Division, Head Office & Triveni Stationary Division, Kunnamkulam, Thrissur, Consumerfed or by e-mail

(econsumerfednbs@gmail.com)/ letter or through phone: **0484-2203507,2203652, 04885-233389, Mob:8281898333, 9072220152.**

A user's manual can also be sent by us on your request to any registered tenderer for additional help for participating in the e-tender.

19. The quoted rates will be considered firm for acceptance and **valid for 6 months from the date of agreement.** Tenders not stipulating period of firmness and tenders with price variation clauses are liable to be rejected by the purchase committee in the presence of Managing Director.
20. An Authority headed by Managing Director, Purchase Committee have all rights to finally decide on all issues relating to any grievance of suppliers against the decision of stock accepting authority at Depot Level on matters relating to quality and quantity of supply.
21. The bidders are requested to quote for the same quality, quantity and supply at specified destinations, failing which the contract will be summarily rejected.
22. Suppliers must be produced lab test certificate or warranty certificate if available /both certificate copies are submitted along with bill to the concerned depot at delivery time (if available), if required.
23. Penalty for delay in supply: When the supply is after the schedule date as given in the Purchase Order 0.5% or above per day for the total value of delayed quantity will be penalized. **Storage charges** on not accepted stock shall be **charged @Rs. 50/-per Ton per day** until the period of removal from the date of intimation of non-acceptance.
24. A refundable Security Deposit of an amount of 5% of the value of the contract will have to be remitted by the successful Bidder as Security Deposit/Performance Security in the form of DD, NEFT, RTGS, Bank Guarantee it will be refunded to the bidder after the completion of the contract. The bidder also agrees have no right to claim any percentage of interest for this performance security till the completion period of the contract.

THE KERALA STATE CO-OPERATIVE CONSUMER'S FEDERATION LTD reserves the right to accept/reject any tender without assigning any reason whatsoever.

Sd/-

Managing Director

Seal and signature of the bidder

GENERAL CONDITIONS

1. The cost of tender form once paid will not be refunded.
2. Further clarification/corrigendum in this tender regard, if any, will be put up only on the above site. Bidders should regularly visit the above web site to keep themselves updated.
3. The eligible bidders must have GST registration and the quoted rates must be inclusive of all taxes, duties and cesses prevailing, also inclusive of, likely to be levied in future by the State Govt./Central Govt.
4. Quantities are tentative and can vary.
5. If any bidder withdraws from his tender before the expiry of the period fixed for keeping the rates for acceptance, the earnest money if any, deposited by him will be forfeited or such action taken against him as consumerfed think fit.
6. The final acceptance of the tenders rests entirely with the consumerfed, who do not bind themselves to accept the lowest or any tender. But the bidders on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
7. **Purchase committee will be held on 4.09.2023, 11.00 A.M**, at head office for primary checking of submitted samples, Technical Bid, Price Bid evaluation, pre-qualification documents at Consumerfed Head Office Ernakulam.
8. If the Purchase Committee rejects the item sample of a brand or trademark submitted by the supplier that particular tenderer must be removed from the tender process without any further intimation.
9. The successful bidder shall remit a sum of equivalent to 5% of the value of the contract in the form of (Demand Draft /RTGS/NEFT/Bank Guarantee) as performance Security before signing the agreement. This will be returned the expiry of the agreement period without any interest in all respects.
10. Communication of acceptance of the tender normally constitutes a contract at the final stage. Nevertheless, the successful bidder shall also execute an agreement in required value of Stamp paper, for the due fulfillment of the contract within the specified period in the letter or e-mail intimated to you from Consumerfed.
11. The Bidder/supplier shall have to pay all stamp duty, lawyer's charges and other expenses incidental to the execution of the agreement if required.
12. In cases where a successful bidder, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the consumerfed, be purchased by means of another bidder or by negotiation or from the next higher bidder who had offered

to supply already and the loss, if any, caused to the consumerfed shall thereby together with such sums as may be fixed by the consumerfed towards damages, be recovered from the defaulting bidder.

13. Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall forfeited and balance shall be refunded.
14. If the contractor fails to deliver within the time/period(s) specified in the contract, the **consumerfed** shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a sum equivalent to **1%** of the delivered price of the delayed or unperformed services for each week of delay until actual delivery or performance , up to a maximum deduction of **10%** of the contract price of the delayed stores or services . Once the maximum is reached, the company may consider termination of the contract at the risk and cost of the contractor.
15. The bidders will be informed by mail about award of the contract. In addition, the bidders can see the award of the contract under “Tender Status” and also against results of the tender option in the web site.
16. The bidder shall undertake to supply materials according to the standard sample and Specifications and should start to complete the supply from the date of supply order.
17. No representation for enhancement of rates once accepted will be considered.
18. The prices quoted should be inclusive of GST and all taxes, duties, cesses prevailing and likely to be levied from the supplier in future by the State/Central Govt., which may become payable by the supplier in future as per such laws or rules of the contract.
19. Payment will be released upon the receiving material are satisfy the quality standards prescribed by consumerfed and matching with the sample supplied by the supplier at the time of purchase committee and after getting the stock control form and original bill from Triveni Stationery Division Kunnankulam (payment period 45 days).
20. All payments to the supplier will be made by account payee Cheque/RTGS/NEFT. In case payment is required by demand draft, bank charges will have to be borne by the supplier.
21. Bad/unused/defective items will be returned for replacement.
22. Any deviation from the specification mentioned above, i.e. poor quality will attract imposition of penalty to the satisfaction of besides rejection of the item partly/entirely including forfeiture of security deposit, blacklist etc.

23. The successful bidder should also be prepared to supply additional Quantity at the same rate approved by the consumerfed, if required.
24. The firm must have GST registration and bill must contain the GST number of Consumerfed.
25. Those bidders who qualified have quoted for each item will be invited for negotiation and the qualified bidder after negotiation will be awarded the contract by the decision of Purchase Committee with the approval of Managing Director.
26. Those who are interested to comply with the terms and conditions stated above need be applied/participated in this tender.
27. Special conditions, if any of the bidders attached with the tender, such conditions will not be applicable to the contract, unless they are expressly in writing is to be not acceptable.
28. Bid Prices:-Duly filled "BOQ" file should be uploaded in the e-tender website. The bidder shall indicate in the BOQ file the prices for the supply of required items and shall upload this filled up BOQ file in the e-tender website. No hard copies of BOQ file or Bid prices should be submitted to Consumerfed offices.
29. An Undertaking to the effect that the bidder / firm has not been black listed by any PSU or any other Government agencies or restricted by any regulatory authorities from offering such services or solutions to the clients. The tender will be rejected straight-way without assigning any reasons if the firm declared black listed by any Govt./Semi Govt. department/agencies etc.
30. The Consumerfed has the right to increase or decrease quantities after awarding the bid.
31. **Signing of Contract:** -An agreement should be executed in the Kerala Stamp Paper worth as follows. '**One rupee for every 1000/- rupees** or part thereof on the amount agreed in the contract, subject to a minimum of rupees 200 and a maximum of rupees one lakh".
32. All payments shall be made from the Consumerfed Head Office. Payment shall be made in Indian Rupees (INR) only.
33. The payment will be effected within **45 days** after the completion of entire supply and producing original Tax Invoices along with original delivery notes received from the distribution center (with signature and office seal).
34. In case of any difference or dispute arises in connection with the contract the same will be decided as per the provisions contained in the Kerala Co-operative Societies Act (21 of 1969). Only the courts of Ernakulam, Arbitration Court shall have jurisdiction over disputes related to this contract.

35. The quoted price should be inclusive of all kind of taxes, duties, freight charges, expenditures for our door delivery at our Production Unit Triveni Stationery Division, Kunnampulam, Thrissur, Kerala.
36. Delivery should be made within seven days on receipt of purchase order, work order from Consumerfed and deliver all the requirements at **Triveni Stationery Division, Kunnampulam in Thrissur District, Kerala.**
37. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money deposited by him will be forfeited.
38. Tenderers should be prepared to accept orders subject to the penalty clauses for forfeiture of security in the event of default in supplies.
39. The purchase committee will have the right to charge the penalty from suppliers in the presence of Managing Director if required, the amount of penalty will charged as per the decisions of purchase committee.
40. If any tenderer wants any clarification regarding registration and submission in www.tenderwizard.com please contact: **9605557738** for technical assistance.
41. Amount should be quoted only in the prescribed “BOQ” file in the website and not to be mentioned in this tender document or hard copy.
42. Bidders may quote for all the items or selected ones.
43. EMD as specified should be remitted.

Seal and signature of the bidder

ELIGIBILITY CRITERIA.

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload and the same will be submitted as hard copy to Consumerfed before the last date and time mention in the tender notice

- Sealed and signed copy of the Tender Document-1, and Notice Inviting Tender-1.
- Brief Company Profile in the letter head of the firm duly sealed and signed.
- Documents to prove 3 years' experience in the field. (Sealed and signed copy of Balance Sheet or Audited Financial Statements and IT returns).
- Proof of supply to Govt./Public Sector/Private Organizations/Banks during the last 3 years (Sealed and signed copy of supply order if available).
- Sealed and signed copy of GST registration of the firm.
- Copy of PAN card of the firm duly sealed and signed.
- **The Consumerfed doesn't take any responsibility for any technical snag or failure that has taken place during document upload.**

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Sd/-
Managing Director

Seal and signature of the bidder

**BANK ACCOUNT DETAILS FOR REMITTING TENDER FEE, EMD, SECURITY
DEPOSIT: -**

Account Name : K S C C F LTD
Bank Name : Kerala Bank
Branch : Main Branch Ernakulam
Account Number : 140866003000064
IFSC : KSBK0001408

**Sd/-
Managing Director**

(letter head)

To

**Managing Director
Kerala State Cooperative Consumers' Federation Ltd.
Ernakulam.**

Sir,

I/We hereby tender to supply, under the annexed conditions of contract; the whole of the items referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by Consumerfed, at the rates quoted against each item. The items will be delivered within the time and at the places specified in the schedule.

I/We/am/are remitting/have separately remitted the required amount of Rs.....
.....as tender fee and
Rs.....
.....
... as earnest money.

Yours faithfully,

Signature.....

Name.....

Address.....

.....

.....

Phone No.....

Fax No.....

Email

GST No.....

Date.....

Seal and Seal and signature of the bidder